Mastercard Payment Services (MPS)
Service Registration Form

1. Customer (Account holder)

Org.no.: *		Oppdragskonto: *	
Name: *		e-mail customer: *	
Adress: *		Post code: *	
City: *		e-mail bank: *	
Contact person customer: *		Contact person bank: *	
Name Portal Access Manager (admin user)		Email Portal Access Manager	
Phone number Portal Access Manager			

*Indicate a required field

2. Services - agreement for:

☐ Direct remittance	☐ AvtaleGiro (Direct debit)	☐ Autogiro (Direct debit)	☐ eFaktura B2C (e-Invoice)
☐ OCR giro	☐ Egiro	☐ Egiro pluss	☐ Payment Total

☐ Email distribution agreement for Notice of crediting   Email:

(It is possible to combine OCR and egiro payment)

Autogiro paid by creditor (recipient pays all charges)	☐ Yes	☐ No
AvtaleGiro paid by creditor (recipient pays all charges)	☐ Yes	☐ No
We want the pilot to run in production (applies to AvtaleGiro)	☐ Yes	☐ No
Direct remittance with Anti Money Laundering control	☐ Yes	☐ No
Direct remittance with post-approval in customer portal. Applies only to banks that offer the solution. Specify the number of persons that needs to approve payment assignments before it can be processed and paid out.	☐	Specify the number of persons who will approve the payment order. Default is 1, it is possible to select up to 3 persons.

Direct remittance with post-approval in customer portal: Specify which users Access Manager can register, which accounts users can see/approve payment assignments from and what access users can have to either approve (payout) or view (read) payment assignments.

Name	Email	Access to account(s)	Specify which right the user should be assigned. Payout rights or only read

3. Default text that follows the transactions (if you don`t fill in, the customer/account holder will be default)

Only for AvtaleGiro, direct remittance, autogiro (max 30 pos)	

4. Changing accounts AvtaleGiro, autogiro and direct remittance

Old account No.:		Agreement ID:	
New account No.:		Valid from (date):	

5. Contacts

We use:	☐ Self developed program		☐ Program delivered by software supplier	
Contact person (technical):			Telephone:	
e-mail:				

6. KID information

KID for AvtaleGiro

Total number of digits in KID:					
Customer number: Pos.	From		Type of payment: Pos.	From	
	To			To	
Total number of digits in KID:					
Customer number: Pos.	From		Type of payment: Pos.	From	
	To			To	
Total number of digits in KID:					
Customer t number: Pos.	From		Type of payment: Pos.	From	
	To			To	

For OCR giro, egiro, egiro and Payment Total can have up to 3 KID alternatives

☐ Mod 10	☐ Mod 11	Number of digits incl. control digits:	
☐ Mod 10	☐ Mod 11	Number of digits incl. control digits:	
☐ Mod 10	☐ Mod 11	Number of digits incl. control digits:	

7. OCR giro, egiro, egiro pluss and Payment Total

1. KID agreement - rejection of payments with missing or invalid KID

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☐ We want all payments to be rejected if KID is missing or invalid (Terms of agreement 5.2)

2. KID credit note - Our financial system has this function

☐ Our credit note has KID and we would like to receive these electronically in an OCR file with ordinary KID payments.
(See detailed description in the user manual)

3. Payment Total

☐ We want KID-transactions in OCR-format in addition to Payment Total

☐ We want card transactions in the file for Payment Total

8. Subscription lists for OCR

☐ List simple trans. (L0701AB)	☐ List sumposter (L0701D)

9. Data dispatcher

Distributor ID: (The data dispatcher that transfers the file to MPS, i.e. via Online Bank)		
Customer ID in MPS:		
Direct communication to MPS:	☐ Sftp	☐ Kundeportal

Receipt for registered transmissions:

☐ e-mail (Only applies to customers via Online banking)	☐ Get in customer portal	☐ Get in filpostkasse (Sftp)

Name:		E-mail:		Telephone:	

(For additional information, please use the field for remarks on the last page)

9.1 Data dispatcher (Selection of format)

Format:	(You can choose on or more formats)		
☐ BBS		☐ ISO	
Customer-ID:		Customer-ID:	

10. Autogiro

Choose repetition of transactions rejected by payer's bank

☐ 1 day	☐ 2 days	☐ 3 days

10.1 Autogiro

Send electronic mandate	☐ Yes	☐ No

11. Recepient of account data

Autogiro - MPS customer ID:		OCR giro - MPS customer ID:	
Autogiro- mandate - MPS customer ID:		Egiro - MPS customer ID:	
AvtaleGiro FBO - MPS customer ID:		Egiro pluss - MPS customer ID:	

Direct remittance - MPS customer ID:			Payment Total -MPS customer ID:	

(For additional information, please use the field for remarks on the last page)

11.1 Recipient of account data Autogiro

Receive electronic mandate		☐ Yes	☐ No

Daily:		**Or:**			
☐ Noon	☐ Afternoon	Weekday (s) 1-5			
☐ Final settlement		Day (s) 1-31			

If not specified above, entry data will be sent once per day (final settlement)

11.2 AvtaleGiro - Periodic updates of return, standing orders

Daily:		**Or:**			
☐ Morning	☐ Noon	Weekday (s) 1-5			
☐ Afternoon	☐ Final settlement	Day (s) 1-31			

If not specified above, entry data will be sent once per day (final settlement)

11.3 Periodic updates of entry data

☐ OCR giro	☐ egiro	☐ egiro pluss	☐ Payment Total
☐ Direct remittance	☐ Autogiro - return of approved transactions		☐ Autogiro - return of rejected transactions

Daily:		**Or:**			
☐ Morning	☐ Noon	Weekday (s) 1-5			
☐ Afternoon	☐ Final settlement	Day (s) 1-31			

If not specified above, entry data will be sent once per day (final settlement)	Entry data for payments settled in bank will be sent customer via MPS, according to existing regulations.

12. Recipients of receipts lists of email as mandatory channel

MPS customer ID:		Lists will be sent to: (Shared e-mail address for recipient)	
MPS customer ID:		Also wish to receive receipt lists in CSV file (applies only to AvtaleGiro)	☐

13. eFaktura B2C

Invoice account:*	

NB. If there are more than one account, use remarks field at last page of the form.

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Will eFaktura be offered in combination with AvtaleGiro	☐ Yes ☐ No

Invoice hotel

Name:		Org.nr.:	
Contact person:	Telephone:		Email:

Method for invoice shipments (possible for MPS hotels)

	☐ SOAP-API		
	☐ EHF(SFTP)	☐ EHF (Portal)	☐ BBS-format(STFP)	☐ BBS-format(Portal)

14. Remarks

IMPORTANT! Always refer to which field the note applies to.

15. Signatures - Account holder has read and accepted agreement terms and conditions

Date/place		Date/place	
Customer´s signature		Bank´s signature	
		Capital letters	

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