



AvtaleGiro

KID change / Transfer to new account

Background

KID Change

A payee may need to change the length and structure of the KID numbers associated with AvtaleGiro. This may be necessary for several reasons, with one of the most common being a change of ERP or software supplier, or a new version of software from an existing supplier.

Payee Account Change

A payee may also occasionally require a change of bank account. This may occur because of a change in bank preference, or it could be required as part of organisational changes, for example merger & acquisition activity. AvtaleGiro payment mandates could be:

- Merged from several payee accounts into one, or
- Split from one account into several.

Several Use Cases, One Process

While there are several different types of use cases related to KID and account changes, the process for all is fundamentally the same, with slight differences in the details of the change specification. If the payee does

not use the solution described in this documentation, payment mandates will be lost and new ones must be obtained from payers.

Please note that a simple move of all payment mandates from one payee account to another without a change of KID follows a different process and is not covered by this documentation. For help with such an account change, please contact support.norway@mastercard.com.

KID Change Process

1. Contact Mastercard Payment Services customer service at support.norway@mastercard.com to inform of a future KID change and agree on an implementation plan and timeline.
2. It is recommended to first order a "data dump" of all payment mandates related to the payee's account. This helps ensure the payee's mandate records are updated and in-sync with those in the AvtaleGiro system.
3. The payee sends a KID change file, created according to the specifications below, to Mastercard Payment Services via SFTP, the customer portal, or the online bank.
4. Receipts for orders submitted with a KID change will be sent to the payee on receipt list 226. In the case of errors, receipt list L02625 will be sent.
5. The payment mandates are deleted from the source account and re-created in either a new payee account or a temporary helper account. If a change of KID is specified, the new KID for each mandate is used at this time. All the KID changes that have been approved and implemented will be sent to the payee electronically via the payee's normal channel for AvtaleGiro mandate updates (for example, OCR).
6. If the payee is to continue using the same account for AvtaleGiro, the agreement and all payment mandates will then be moved from the temporary account back to the original (see example #2 below)
7. The payee cannot submit payment claims until the KID change and/or account change are complete. Mastercard Payment Services will send confirmation of process completion.



KID Change File Specification

General file format

- The filename should begin with "DIRREM" in all caps
- The file type is a text file with file extension ".txt"
- There must be only one assignment, the KID change assignment itself, per KID change file

Start record for file

Field name	Format code	Service code	Transmission type	Record type	Data sender	Transmission number	Data recipient	Filler
Character positions	1-2	3-4	5-6	7-8	9-16	17-23	24-31	32-80
Value	NY	00	00	10	The data sender's customer unit ID	Unique transmission ID, which must be unique within a 14-day period	00008080	All zeroes

Start record for AvtaleGiro KID/account change

Field name	Format code	Service code	Order type	Record type	Filler	Order number	Old account	New account*	Filler	Helper account
Character positions	1-2	3-4	5-6	7-8	9-17	18-24	25-35	36-46	47-69	70-80
Value	NY	21	27	20	All zeroes	Unique numeric order ID	Payee's old bank account number	Payee's new bank account number	All zeroes	Temporary bank account number (if required, otherwise all zeroes)

* The «new account» must be equal to the «old account» if a temporary helper account is being used. For a change to a new account, «new account» is different from «old account» and «helper account» should be filled with zeroes.

KID change record

Field name	Format code	Service code	Transaction type	Record type	Mandate serial number	Old KID	New KID	Filler
Character positions	1-2	3-4	5-6	7-8	9-15	16-40	41-65	66-80
Value	NY	21	69	26	Mandate's serial number within the order	The mandate's old KID. This field is aligned to the right and empty positions to the left are blank. Must include the customer ID, payment type (if relevant), and control digit in the correct positions. The invoice ID can be all zeroes.	The mandate's new KID. This field is aligned to the right and empty positions to the left are blank. Must include the customer ID, payment type (if relevant), and control digit in the correct positions. The invoice ID can be all zeroes.	All zeroes



5. If the payment mandates are to be split across several new payee accounts, a file must be sent for each new account.
6. If the payment mandates are merged from several payee accounts into one, a file must be sent for each old payee account.
7. When performing a KID change, the payment mandates must also be moved to another payee account. If the payee wishes to continue using AvtaleGiro with the same account, the mandates will need to be moved to a temporary "helper" account, and then moved back to the original. However, there are benefits associated with moving to a new account:
 - The old payee agreement can be terminated almost immediately, so that all the payments (including those from other payment types) go to the new account. This is possible because renumbering can be carried out from the old to the new account as soon as the payee agreement is terminated. This means that the payee avoids having to deal with payments to two accounts.
 - There are no restrictions for the new KID in relation to the old KID in terms of length/position of the customer number and payment type.

